LIVINGSTON COUNTY COMMUNITY MENTAL HEALTH AUTHORITY BOARD
622 E. GRAND RIVER AVENUE, HOWELL MI 48843 – BOARD ROOM

Approved

MEETING MINUTES
FULL BOARD
TUESDAY, MARCH 25, 2025

MEMBERS PRESENT:	☐ **OPEN SEAT** (VACATED BY S. SLATON)	☒ **C. NAGY**
	☐ **OPEN SEAT** (VACATED BY M. KOZAK)	☐ **J. PFEFFER** - BOARD SECRETARY
	☒ **L. BERRY-BOBOVSKI**	☒ **M. PIZZIMENTI**
	☒ **P. BRIDGE**	☒ **M. SERIO -** VICE & COMM. CHAIR
	☒ **R. GARBER –** BOARD CHAIR	☒ **S. VANDEMERGEL**
	☒ **M. IKLE**	☒ **A. YURKANIN**
MEMBER(S) ABSENT:	**J. PFEFFER**	
OTHERS PRESENT	C. CONKLIN K. AULETTE A. BOWERS	

1. **CALL TO ORDER**: Meeting called to order by: **R. Garber** at **6:00 PM**.

2. **ROLL CALL**

3. **APPROVAL OF AGENDA:** **AGENDA DATED MARCH 25, 2025**

☐ **MOTION TO APPROVE THE AGENDA, AS PRESENTED.**
☒ **MOTION TO APPROVE THE AGENDA, AS MODIFIED:** Item #11b: Membership Committee added to the agenda per Board member M. Ikle's request. .
MOVED BY: M. Ikle / SECONDED BY: L. Berry-Bobovski
☒ **MOTION PASSED 8 / 0**
☐ **MOTION FAILED**

4. **CALL TO THE PUBLIC:** ☒ **None.** ☐

5. **APPROVAL OF MINUTES:** **MINUTES OF MEETING DATED FEBRUARY 25, 2025**

☒ **MOTION TO APPROVE THE MINUTES, AS PRESENTED AND WAIVE THE READING THEREOF.**
☐ **MOTION TO APPROVE THE MINUTES, AS MODIFIED:**
MOVED BY: M. Serio / SECONDED BY: M. Pizzimenti
☒ **MOTION PASSED 8 / 0**
☐ **MOTION FAILED**

6. BOARD ADMINISTRATION: ☐ None ☒ Item(s) Noted Below

a) Per-Diem for Special Meetings / Functions: ☒ None ☐ Items Noted Below

b) Event Announcement(s): ☐ None ☒ Item(s) Noted Below

- Genesis House No Minds Left Behind 5k Run / Walk on May 3, 2025, starts at 10 a.m. Lakeland Trail Park at Zukey Lake Tavern, 5011 Girard Dr., Pinckney, MI 48169
- Full Board Meeting for April 29, 2025, to be held at Genesis House, 1137 E. Grand River, Howell, MI 48843

c) Informational - Appointment will be made at May 27, 2025, Full Board Meeting
CMHPSM Appointment of Livingston County CMH Board Member(S) Effective July 1, 2025, by R. Garber, Board Chair:

Mary Serio	3 Year Term	(Term began 07/1/2024 - Expires 06/30/2027)
Mary Pizzimenti	2 Year Term	(Term began 07/1/2023 - Expires 06/30/2026)
Patrick Bridge	1 Year Term	(Term began 07/1/2022 - Expires 06/30/2025)

Board member A. Yurkanin will be attending the next Regional Board Meeting as a non-voting member.

7. CONSENT AGENDA:

Removal of item(s) from the Consent Agenda: ☒ None ☐ Items Noted Below

CONSENT AGENDA APPROVAL

Discussion was held.

MOVED BY: M. Ikle / SECONDED BY: A. Yurkanin

Motion to accept and approve the consent agenda, as presented. (Items referenced below).

☒ **MOTION PASSED 9 / 0**

☐ **MOTION FAILED**

a) **FY25-FY26 ANNEDON BRIGHTON LLC DBA STRIVE CENTERS FOR AUTISM (REF. W&M AG. #2)**

Motion to approve FY25 and FY26 Contract between LCCMHA and Annedon Brighton, LLC dba Strive Centers for Autism for ABA Support Services at rates, as presented. Effective 04/01/2025 to 9/30/2026.

b) **FY25-26 RISE ACTION CENTER - ABA PROVIDER (REF. W&M AG. #3)**

Motion to approve FY25 and FY26 Contract between LCCMHA and RISE Center for Autism for ABA Support Services at rates, as presented. Effective 04/01/2025 to 9/30/2026.

c) **FY25-FY26 RESCARE AMENDMENT #1 - EMERGENCY PLACEMENT CONSUMER SPECIFIC (REF. W&M AG. #4)**

Motion to approve FY25-26 Contract Amendment #1 between LCCMHA and ResCare Premier, Inc for Consumer Specific Specialized Residential services at rates, as presented. Effective 03/13/2025 to 9/30/2026.

d) **TYLER TECHNOLOGIES INC. - MUNIS (FINANCE) RENEWAL SOFTWARE AND SERVICE AGREEMENT (REF. W&M AG. #5)**

Motion to approve an agreement between Tyler Technologies and LCCMHA to provide MUNIS (Finance) software and service for a seven-month term at rates, as presented. Effective 3/1/25 to 9/30/25.

e) **FY25-FY26 TRINITY HEALTH MICHIGAN AMENDMENT #1 - ADDING INTENSIVE OUTPATIENT SERVICES (REF. W&M AG. #6)**

Motion to approve FY25 & FY26 Contract Amendment #1 between LCCMHA and Trinity Health Michigan D/B/A St. Joseph Mercy Health System, D/B/A St. Mary's Mercy Livonia, D/B/A St. Joseph Mercy Oakland at rates, as presented. Effective 04/01/2025 to 9/30/2026.

f) **CMHPSM REVISED POLICY 382: CORPORATE COMPLIANCE (REF. W&M AG. #8)**

Motion to approve revised CMHPSM Policy #382: Corporate Compliance. Effective once Regionally approved.

g) **CMHPSM REVISED POLICY 385: PERFORMANCE IMPROVEMENT (REF. W&M AG. #9)**

Motion to approve revised CMHPSM Policy #385: Performance Improvement. Effective once Regionally approved.

h) **CMHPSM REVISED POLICY 386: ABILITY TO PAY (REF. W&M AG. #10)**

Motion to approve revised CMHPSM Policy #386: Ability to Pay. Effective once Regionally approved.

i) **CMHPSM REVISED POLICY 387: FINANCIAL AUDITS OF CONTRACTORS (REF. W&M AG. #11)**

Motion to approve revised CMHPSM Policy #387: Financial Audits of Contractors. Effective once Regionally approved.

j) **CMHPSM REVISED POLICY 392: PEER REVIEW (REF. W&M AG. #12)**

Motion to approve revised CMHPSM Policy #392: Peer Review. Effective once Regionally approved.

k) **CMHPSM NEW POLICY 470: EMERGENCY AND POST-STABILIZATION SERVICES (REF. W&M AG. #13)**

Motion to approve new CMHPSM Policy #470: Emergency and Post-Stabilization Services. Effective once Regionally approved.

l) **CMHPSM REVISED POLICY 550: OFFICE OF RECIPIENT RIGHTS (REF. W&M AG. #14)**

Motion to approve revised CMHPSM Policy #550: Office of Recipient Rights. Effective once Regionally approved.

m) **CMHPSM REVISED POLICY 551: CONSENT TO TREATMENT AND SERVICES (REF. W&M AG. #15)**

Motion to approve revised CMHPSM Policy #551: Consent to Treatment and Services. Effective once Regionally approved.

n) **LCCMHA REVISED POLICY 211: TRAVEL EXPENSE PER DIEM REIMBURSEMENT POLICY (REF. W&M AG. #16)**

Motion to approve revised LCCMHA Policy #211: Travel Expense Per Diem Reimbursement Policy. Effective 03/26/2025.

8. EXECUTIVE DIRECTOR'S REPORT:

a) Delegated Contract Approach March 2025 Report / Informational
b) Wait List Update / Informational
c) Agency & Community Updates / Informational

9. WAYS & MEANS COMMITTEE – MOTION RECOMMENDATIONS:

The Minutes of the March 18, 2025 meeting of Ways & Means Committee were presented for review.

10. CMHPSM (REGION 6): ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below
- Next Regional Board Meeting Date: 04/09/2025

11. CMHAM: ☐ None ☒ Item(s) Noted Below

a) Event Announcement(s): ☐ None ☒ Items Noted Below
- CMHAM Summer Conference: Grand Traverse Resort, Traverse City
  June 10-11, 2025

b) Membership Committee

12. BOARD CORRESPONDENCE: ☒ None ☐ Item(s) Noted Below

13. NEW BUSINESS: ☒ None ☐ Item(s) Noted Below

14. OLD BUSINESS: ☒ None ☐ Item(s) Noted Below

a) **PARKING LOT ITEMS:**

15. CALL TO THE PUBLIC: ☒ None ☐

16. ADJOURNMENT: THE MEETING ADJOURNED AT 6:44 PM

RESPECTFULLY SUBMITTED:	APPROVED BY:	
Angela Bowers **RECORDING SECRETARY**	**Roxanne Garber** **BOARD CHAIR**	**Date**